

Quarterly Plan

QUARTERLY GOALS+ TASKS

QUARTER

Taking into account your *strategic priorities* and *goals brainstorms*, which 3 goals will you set this quarter to move you forward on your priorities? In the circle write the number of the Strategic Priority (1, 2 or 3) that the goal relates to.

S P

G O A L

D E A D L I N E

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B R A I N S T O R M

Use the space below (and on the following page) to brainstorm any smaller goals and tasks that you think may be necessary to achieve your quarterly goals. Once you decide which tasks you will do, complete a task list for each goal.

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